Dustin A. Simmons dustin.simmons11@gmail.com

379 Lawton Ct. Portage, MI 49024 ● (269) 744-1368

**CAREER HISTORY**

Kellogg Company, One Kellogg Square Battle Creek, MI 49014

**Student Support, Sales Planning Best Practices, Aug 2013-Current**

* Aid in development, updates and publication of training materials.
* Manage Sales System and Technology training and best practice website.
* Manage logistics for on-site and off-site trainings and meetings.

Best Buy, 555 W Roosevelt Road Chicago, IL 60607

**Sales Support Specialist Aug 2012-July 2013**

**Asset Protection Specialist June 2010-Aug 2012**

Sales Support Specialist

* Responsible for gaining knowledge around the standard store operating practices and executing them in daily operations.
* Responsibilities included merchandising, inventory, and store function processes.

Asset Protection Specialist

* Coached store employees on standards, policies, and best practices related to safety and crisis events and monitored compliance with safety behaviors.
* Assisted in resolving any hazards, compliance issues, and investigated any employee or customer accidents.
* Monitored the store for security risks and alarm functionality.
* Delivered asset protection training and ensured employee safety trainings were current.

United States Army, Fort Campbell, KY July 2004-June 2009 (Honorable Discharge)

**Infantry Team Leader, July 08-June 09**

**Company Air NCO, June 08**

**Unit Armorer, Feb 07-June08**

Infantry Team Leader:

Leads an infantry team in combat operations, providing tactical and technical guidance to subordinates and professional support to both superiors and subordinates in the accomplishment of their duties.

* Lead team of 4 personnel in combat situations.
* Received Army Commendation Medal for leadership in Operation Enduring Freedom.

Company Air NCO

Tracks aircraft, cargo, and personnel in and out of forward operating base. Works with company leadership to order needed supplies, track progress of orders and document incoming/outgoing cargo and personnel. Communicates with aircraft to assist in landing and departure from the base. Loads and unloads incoming/outgoing supplies from aircraft.

* Created tracking system that became Battalion standard operation procedure.
* Ordered and tracked supplies for four outlying bases.

Unit Armorer

Responsible for the security and maintenance of company’s weaponry. Must adhere to all division security regulations and is randomly inspected to ensure adherence.

* Personally maintained serviceability, accountability, and maintenance of over $2,000,000 in equipment.
* Created a serial number tracking system that was issued weekly to company leadership containing a detailed breakdown of the status of all equipment.
* Maintained 100% accountability of all assigned equipment throughout deployment and multiple relocations within the theatre of operations.
* First armorer in battalion history to achieve 100% adherence on all division security and maintenance standards.

**EDUCATION**

University of Illinois at Chicago

Aug 2009-Aug 2013

**Bachelor of Science in Kinesiology**